1. Virtual Library Browsing

- Robert O’Connell, Director for Discovery and Access, Libraries, discussed virtual access to the Libraries’ stacks.

- The University of Massachusetts has a virtual browser for the Five Colleges system, to be released soon.
  - The entire stacks system of the colleges is accessible as if they were all together.
  - It works with both iPad and desktop.
  - The virtual shelf is accessible by clicking from the catalog record of an item.
  - Further content is provided by linking out to Google Books.
  - Books appear on-screen by call number.

- The College is preparing for a new Libraries website.
  - An organizational challenge is to bring the functionality of browsing technology to the forefront.
  - An advantage of having an individual website is that the uniqueness of the College’s collections can be highlighted.
    - The Five Colleges website can always be utilized for further expansion.
  - Discussions with other areas of the College are ongoing to work on challenges such as the use of different silos.

2. CET Grant Proposals

- Online learning proposals for projects formerly funded by the Online Learning Task Force have been approved by CET at $1,000.00 each for student employment.
  - Michael Barresi: Developing Bio videos to supplement a new textbook in BIO302
  - Yalin Chen: Online learning of Chinese characters
  - Kate Queeney: Assessment of effectiveness of online videos in CHM111
• The group agreed to require a written report for any approved proposals moving forward, accounting for the funding spent on the project.
  o Notification of the required report will be included in the email notification of the approved proposal.
  o Future proposals may not be approved until a report is submitted for a previous project as required.

• Jamie Hubbard’s proposal *Cognitive Wearables: Happiness in a Headband* was approved for $809.00.
• Roger Blum’s proposal *Theatrical Production: More Clearly in Dreams* was approved for $2,500.00.

• Susannah Howe’s proposal for a SolidWorks license subscription was approved for half of the requested amount of $4,674.00 for a three year subscription, for $2,337.00. The license will be reviewed after the three years to see if other departments are using it.
  o It was agreed that the cost should be split with the Engineering Department.

3. **Online Learning Initiatives**

• The group discussed the success of previous Online Learning Task Force projects.
• Should a call be made to advertise funding?
• Funding is mainly used for student stipends.
• J. O’Rourke will generate a call for proposals.

4. **CET Workshops/Presentations**

• The Online Learning Task Force has been dissolved and its funding has been spent.
  o J. O’Rourke will research the feasibility of holding a workshop in May.

• The group discussed holding a CET workshop in June with more hours as several faculty were unable to attend the last workshop.
• The group discussed utilizing online resources to showcase funded projects.

5. **Classroom and Event Support Policy Follow-up**

• T. Laughner handed out a draft of Classroom and Event Support Modifications, revised on January 22.
• Classrooms currently without a computer will receive one as long as funding is approved.
- S. Halliday purchased a microphone using his start-up funding as the Center for Media Production (CMP) will only allow microphones to be checked out for two days.
  - Educational Technology Services (ETS) will change its policy to allow microphones to be checked out for the entire semester. Additional microphones will be purchased and made available to faculty.