1. Guidelines for Online/Hybrid Course Proposals

- The group discussed the drafts of guidelines for the Online Learning Initiatives program previously distributed.
  - An important distinction from the Online Learning Task Force is that funding cannot be used for stipends.
  - The Committee on Faculty Compensation and Development (CFCD) makes calls for proposals three times per year.
    - The next deadline for proposals, for summer projects, is March 23.
  - The group discussed the funding language for calls for proposals.

2. May Faculty Development Session

- The group discussed having a presentation of blended/online learning projects during the May faculty development session.
  - The general purpose of the session is for speaking and listening.

3. June Online/Hybrid Workshop

- The focus of the workshop will be on learning the tools espoused in the blended/online learning projects.

  - In 2014 a three day workshop was held, from 11:00 am to 1:30 pm each day.
    - Participants liked the format but would rather have had more time allotted.
    - Among the topics presented were Copyright, Moodle, and Screen Casting.
    - The focus of the third day was on discussion groups in which the participants reflected on what they had learned the first two days.

  - 2015 Workshop Dates: June 2 – June 4
    - Calls will be made to gauge interest in what might be wanted for inclusion.
    - There will be no stipends this year.
4. EDUCAUSE Center for Analysis and Research (ECAR) Report Presentation

  - The focus of the annual study is on undergraduate students.
  - This is the first year faculty were involved in a survey.
  - Course management had the highest usage of educational technology.
  - E-readers are cheaper to purchase than are physical text books.
  - Learning Analytics is growing.
    - How is data used to help students better understand their courses?
    - How is data used to enable teachers to better understand their students?
  - Faculty are interested in learning more about free online learning tools.