1. Introductions and Welcoming of Guests

- Samantha Earp, CIO/Vice President for Information Technology
  - Her first day at the College was September 1.
  - She has 25 years of experience in information technology (IT).
  - She comes to the College from Harvard University, where she was the executive director of HarvardX.
  - She previously spent twelve years in IT at Duke University.
  - Her academic background is in languages and linguistics.

- Susan Fliss, Dean of Libraries
  - Her first day at the College was September 12.
  - She has more than two decades of experience in libraries.
  - She comes to the College from Harvard University, where she was the library director. She has experience with library construction at Harvard.
  - She previously was at Dartmouth University, where she began an education and outreach program.
  - She is a graduate of Mount Holyoke College.

2. CET Overview

- The group was shown the CET website: https://sophia.smith.edu/blog/cet

- The committee discusses issues related to technology at the College.
  - Open Educational Resources (OER)
  - Reduction of student expenses regarding textbooks
  - Reduction of amount of paper used at the College
  - Design and space of classrooms
  - Impact of new technologies at the College
  - Faculty grants for access to new technologies
Call for proposals regarding online learning
Standing subgroup of the committee: Collaborative for Technology Enhanced Learning (CTEL)
  - Involves Educational Technology Services (ETS), Libraries, Imaging Center, Arts Department, Spatial Analysis Laboratory
New Faculty Orientation Session

3. CET Grant Proposal

- The group discussed Rodger Blum’s proposal *Online Learning Initiative: Blended Learning*.
  - The request was for $7,025.62.
  - Both undergraduate and graduate students will be involved in the course.
  - A small package of equipment will be sampled to prioritize for the Dance Department.
  - Hardware would be available for use by the Center for Media Production (CMP).
  - With R. Blum in absentia, the group approved the proposal for $7,025.62.

4. Online Learning Grant Proposal

- The group discussed Jon Caris’ modification request for his proposal *Blended Learning for GIS Instruction*.
  - The proposal was approved previously, for $6,078.95.
  - With server upkeep, space is available for him.
  - The Environmental Science and Policy Department has a line item budget for the Spatial Analysis Laboratory.
  - Computer and Technical Services (CATS) provides computers for classrooms.
  - T. Caldanaro will obtain more information on what Jon Caris needs and will report back to the committee.
  - T. Laughner will speak with Samantha Earp regarding online learning funding.

5. Statistical Package for the Social Science (SPSS) Licenses

- When T. Laughner first came to the College licensing would increase ten to twelve percent per year.
- PSPP open source software is in use as an alternative to SPSS, but does not yet offer the same benefits as SPSS.
- Cost sharing of academic licenses was agreed to with the Psychology Department with the understanding that the department would take on more of the cost.
- Internal Business Machines (IBM) will not discuss consortium licenses.
- IBM is changing SPSS policy in December. Faculty licenses can no longer be used on personal computers.
- The group agreed to move to one campus wide license for SPSS.
6. Miscellaneous

- Fall 2017 class registration for the Massive Open Online Course (MOOC) *The Psychology of Political Activism: Women Changing the World* increased from 2,000 to 2,800 after Gloria Steinem tweeted about it.
- Priorities for the CET for Academic Year 2016-2017 will be OER and printing.